

SkyLine/SkyBest

Are you an individual who thrives on a fast-paced environment with lots of variety? Seeking applications for the following part-time position: 29 ½ hours per week:

- **Marketing Assistant, West Jefferson**— This position provides key administrative support for a busy marketing department, including assistance with event and project coordination, market research, filing, record keeping, report generation and more. The qualified candidate will be a self-starter with strong organizational skills as well as excellent written and verbal communication abilities. Familiarity with Microsoft Word, Excel and PowerPoint is required. A two-year associate degree is required. Please submit application online by 5 pm, December 18, 2019, at www.skyline.org/jobs.